

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
JANUARY 24, 2012 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:00 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

J. Neil Campbell, President - present	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President – present	<i>(Finance Committee)</i>
Diane M. Brownfield – present	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr. – present	<i>(Finance Committee)</i>
James L. Fox – present	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson - present	<i>(Operations Committee)</i>
Laurie C. Knecht - absent	<i>(Operations Committee)</i>
William A. Sweigart – present	<i>(Finance Committee)</i>
Dr. Tonya Thames Taylor - present	<i>(Education & Community & Student Relations Committees)</i>

Student Representatives

Vinasia Miles, Senior Class Representative - present
Savannah Beebe, Junior Class Representative - present

Administration

Richard W. Como, Superintendent of Schools - present
Kenneth D. Lupold, Director of Business Administration/Board Secretary - present
Dr. Angelo Romaniello, Assistant Superintendent & Director of High Schools - present
Dr. Teresa Powell, Director of Elementary Education & Mathematics Specialist K-12 - present
Dr. Orysia Stanko, Director of Middle Schools - present
Dave Krakower, Director of Special Education - present
Erika Zeigler, Director of Human Resources - present
Abdallah Hawa, Director of Technology - absent

Solicitor:

James E. Ellison, Esquire – present

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

None

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the December 6, 2011 Reorganization meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes Approved Vote: 8-0-0
--

Motion: Paul Johnson Second: Diane Brownfield Vote: 8-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the December 6, 2011 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes Approved Vote: 8-0-0
--

Motion: Diane Brownfield Second: Paul Johnson Vote: 8-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

EXECUTIVE SESSION

An Executive Session was held on Tuesday, January 24, 2012 from 5:30 to 6:45 p.m. for legal and personnel reasons.

SUPERINTENDENT'S REPORT

The superintendent's report was provided by Mr. Richard Como.

IMPORTANT DATES

Date	Time	Meetings	Place
February 14, 2012	6:00 PM	Committee Meetings	9/10 Center Auditorium
February 20, 2012	~	Observance of Presidents' Day	<i>Schools Closed</i>
February 28, 2012	7:00 PM	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT’S REPORT

Presentation by the Rainbow Elementary School Students ~ Cliff Maloney, Principal

STUDENT REPRESENTATIVE’S REPORT

The student representative’s report was provided by Miss Vinasia Miles.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Neil Campbell, School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Items to be removed from Consent Agenda:

- 2. G. Proposed 2012-13 Preliminary General Fund Budget
- 4. A. Approval of Revised PlanCon A & B Submission-New North & South Brandywine Middle Schools
- 4. C. New South Brandywine Middle School/Sanitary Sewer & Water System Extensions

Consent Agenda
Approved
Vote: 8-0-0

Motion: Diane Brownfield Second: Dr. Tonya Thames Taylor Vote: 8-0-0

2. FINANCE COMMITTEE (Richard Ritter, Chair)

A. Schedule of Bills Payable

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending November 30, 2011.

Fund	Paid
General Fund – 10	\$ 3,178,144.07
Capital Projects Fund 32 / 2007 GOB	7,814.00
Capital Projects Fund 33 / 2009A GOB	315,420.53
Capital Projects Fund 34 / 2010 GOB	218,700.00
New Capital Reserve Fund 38	0.00
Food Service – 51	98,762.08
Trust Fund – 71	0.00
Student Activities Fund – 81	7,902.12
Agency Fund – 89	8,294.21
TOTAL	\$ 3,835,037.01

B. Schedule of Bills Payable

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending December 30, 2011.

Fund	Paid
General Fund – 10	\$ 5,110,281.40
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	65,087.96
Capital Projects Fund 34 / 2010 GOB	98,376.80
New Capital Reserve Fund 38	0.00
Food Service – 51	178,308.49
Trust Fund – 71	0.00
Student Activities Fund – 81	27,495.17
Agency Fund – 89	8,862.37
TOTAL	\$ 5,488,412.19

C. Treasurer’s Reports

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Reports as submitted for the months ending November 30, 2011 and December 31, 2011.

D. Budget Transfers

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for the month ending December 31, 2011 in the amount of \$197,052.00.

E. Schedules of Investments

RECOMMENDED MOTION: That the Board of School Directors approves the Schedules of Investments as submitted for the months ending November 30, 2011 and December 31, 2011.

F. U. S. Communities

RECOMMENDED MOTION: That the Board of School Directors approves the participation in U. S. Communities, Walnut Creek, CA, for the 2012-13 school year for the following categories: Office supplies, office and school furniture, technology products, electrical/telecommunications, and janitorial supplies and equipment. This is a routine annual action item.

G. Proposed 2012-2013 Preliminary General Fund Budget

RECOMMENDED MOTION: That the Board of School Directors approves the proposed 2012-2013 Preliminary General Fund Budget pursuant to Section 311 (c) and Section 311 (d) of Act 1 of 2006 and approves the submission to the Department of Education for exceptions to the District’s Index of 2.1%. The preliminary budget is \$142,061,383, an increase of 3.5%. The millage increase would be 1.06, or 3.594%. The tentative and final budgets will be acted on in April and May. (*Enclosure*)

Proposed 2012-13
 Preliminary General
 Fund Budget

Failed
 Vote: 4-4-0

Opposed:
 Taylor, Dunn,
 Brownfield & Fox

Motion: Neil Campbell

Second: Paul Johnson

Vote: 4-4-0

H. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Campbell, Kristen, Girls' Assistant Outdoor Track Coach for the Coatesville Area Senior High School CAMPUS. Letter Dated: 12/26/11. Reason: Personal. Effective: 12/26/11.
- 2) Panzullo, Frank, 8th Grade Baseball Coach for the Scott Middle School. Letter Dated: 1/4/12. Reason: Personal. Effective 1/4/12.
- 3) Raytik, Rachel, 7th Grade Assistant Cheerleading Coach for the South Brandywine Middle School. Letter Dated: 1/4/12. Reason: Personal. Effective: 1/4/12.
- 4) Washington, Sylvia, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Letter Dated: 1/12/12. Reason: Personal. Effective: 1/12/12.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Gulli, Caitlin, Long Term Substitute 2nd Grade Teacher for the King's Highway Elementary School. Posted: 12/15/11 (Anyan). Salary: \$45,000.00 (prorated). Temporary Substitute Contract. Degree: BS – Elementary Education, West Chester University. Years of Exp.: 2. Effective: 1/23/12 – 6/11/12. SP4: Approved.
- 2) Taylor, Stephanie, Long Term Substitute Art Teacher for the Caln Elementary School. Posted: 10/10/11 (Wilson). Salary: \$43,100.00 (prorated). Temporary Substitute Contract. Degree: BA – Art Education, Kutztown University. Years of Exp: 1. Effective: 1/23/12 – 6/11/12. SP4: Approved.

b. CATSS

- 1) Abrams, Arlean, Substitute 2.0 Hour Cafeteria/Playground Aide for the Coatesville Area School District. Salary: \$9.50. Effective: 1/25/12. SP4: Approved.
- 2) Best, Jennifer, 6.5 Hour Building Instructional Aide for the Friendship Elementary School. Posted: 12/1/11 (Macolino). Salary: \$10.50/hr. Effective: 1/25/12. SP4: Approved.

- 3) Carroll, Adria, 6.5 Hour Special Education One-on-One Aide for the Friendship Elementary School. Posted: 12/9/11 (Jones). Salary: \$12.50/hr. Effective: 1/9/12. SP4: Approved.
- 4) Lamb, Megan, 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Posted: 11/23/11 (Welp). Salary: \$9.50/hr. Effective: 1/25/12. SP4: Approved.
- 5) Okumura, Jennifer, Substitute 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School. Salary: \$9.50. Effective: 1/25/12. SP4: Approved.

c. EXTRA DUTY

- 1) Girafalco, Paul, 7th Grade Wrestling Coach for the South Brandywine Middle School. Posted: 10/17/11 (Pearson). Salary: \$1,832.00. Effective: 2011 – 2012 School Year. SP4: Staff.
- 2) Jamison, Steve, 21st Century After-School Teacher for the South Brandywine Middle School. Posted: 8/23/11. Salary: \$33.00/hr. Effective: 1/25/12. SP4: Staff.
- 3) Loper, Ashley, Girls' Assistant Basketball Coach for the Coatesville Area Senior High School. Posted: 8/25/11 (Milbourne). Salary: \$2,146.50. Effective: 1/25/12. SP4: Approved.
- 4) After School Teachers for the East Fallowfield Elementary School. Posted: 12/15/11 (New). Salary: \$33.00/hr. Effective: 1/25/12 – 3/9/12. SP4: Staff.

Virginia Barbarin	Michelle Romaniello
Philip Haitz	John Wagner
Abigail Oppenheim	

- 4) After School Program Aides for the East Fallowfield Elementary School. Posted: 12/15/11 (New). Salary: \$10.50/hr. Effective: 1/25/11 – 3/9/12. SP4: Staff.

Sandra Frost	Shannon Hart
--------------	--------------

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Anyan, Malaika, 2nd Grade Teacher for the King's Highway Elementary School. Letter Dated: 12/14/11. Reason: Extended Childrearing Leave. Effective: 1/23/12 – 6/11/12.
- 2) Chenger, Lauren, 1st Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 12/19/11. Reason: FMLA/Childrearing Leave. Effective: 1/30/12 – 6/11/12.

- 3) Hanna, Nicole, Math Teacher for the Coatesville Area Senior High School. Letter Dated: 12/19/11. Reason: FMLA. Effective: 12/5/11 – 1/6/12.
- 4) Hostutler, Mark, English Teacher for the Coatesville Area Senior High School. Letter Dated: 12/15/11. Reason: FMLA. Effective: 2/13/12 – 3/2/12.
- 5) Steiner, Drew, 5th Grade Teacher for the Reeceville Elementary School. Letter Dated: 10/31/11. Reason: FMLA. Effective: 11/7/11 – 11/21/11.
- 6) Stewart, Douglas, Social Studies Teacher for the Scott Middle School. Letter Dated: 12/22/11. Reason: Medical Leave of Absence. Effective: 11/18/11 – 1/20/12.

b. CATSS

- 1) Dunlap, George, 6.5 Hour Special Education One-on-One Aide for the King's Highway Elementary School. Letter Dated: 12/19/11. Reason: Extended Medical Leave of Absence. Effective: 11/23/11 – 12/16/11.
- 2) Shurak, Cheryl, Assistant Principal's Secretary for the Rainbow Elementary School. Letter Dated: 12/5/11. Reason: FMLA. Effective: 12/5/11 – 2/12/12.
- 3) Twyman, Bettina, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Letter Dated: 12/9/11. Reason: Military Leave. Effective: 1/3/12 – 1/27/12.

c. FEDERATION

- 1) Chesnet, Timothy, Custodian for the Coatesville Area Senior High School. Letter Dated: 12/1/11. Reason: FMLA/Medical Leave of Absence. Effective: 11/8/11 – 7/6/12.
- 2) Heckert, Brian, Custodian for the Caln Elementary School. Letter Dated: 12/8/11. Reason: Extended Medical Leave of Absence. Effective: 11/16/11 – 12/16/11.
- 3) Jelke, Linda, 3.0 Hour General Utility Worker for the Reeceville Elementary School. Letter Dated: 1/11/12. Reason: Unpaid Leave of Absence. Effective: 1/20/12 – 3/7/12.
- 4) Newsuan, Donna, Custodian for the East Fallowfield Elementary School. Letter Dated: 12/2/11. Reason: Extended Medical Leave of Absence. Effective: 12/2/11 – 2/1/12.

4. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Hines, Jerod, move from 6.5 Hour Special Education Classroom Aide for the CASD Alternative Education Center to 6.5 Hour Special Education One-on-One Aide for the North Brandywine Middle School. (Griffy). Effective: 12/5/11.

5. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Gilfillian, Linda, move from Substitute Aide for the Coatesville Area School District to 6.5 Hour Special Education One-on-One Aide for the Caln Elementary School. Posted: 12/6/11 (Souders). Salary: \$12.50. Effective: 1/25/12.
- 2) Speller-Calhoun, LaRaine, move from 6.5 Hour Special Education One-On-One Aide for the King's Highway Elementary School to 6.5 Hour Special Education One-On-One Aide for the Caln Elementary School. (Assigned New Student). Effective: 1/11/12.

b. FEDERATION

- 1) Copeland, Jeffrey, move from Custodian "D" @ 18.68/hr. for the Friendship Elementary School to Custodian "C" @ \$19.07/hr. for the Friendship Elementary School. Effective: Retroactive to 10/21/11.
- 2) Lee, Jason, move from Custodian "C" @ \$19.07/hr. for the North Brandywine Middle School to Custodian "B" @ \$19.48 for the North Brandywine Middle School. Effective: Retroactive to 10/20/11.
- 3) Santos, Eugenio, move from Custodian "C" @ \$19.07/hr. for the Rainbow Elementary School to Custodian "B" @ \$19.48 for the Rainbow Elementary School. Effective: Retroactive to 10/20/11.
- 4) Wilson, Donald, move from Custodian "C" @ \$19.07/hr. for the Rainbow Elementary School to Custodian "B" @ \$19.48 for the Rainbow Elementary School. Effective: Retroactive to 10/10/11.

7. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Jaelyn Dzedzy

12/7/11

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **District Calendar for 2012-2013**

RECOMMENDED MOTION: That the board of School Directors approves the 2012-2013 Coatesville Area School District Calendar.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Approval of Revised PlanCon A & B Submission – New North & South Brandywine Middle Schools**

RECOMMENDED MOTION: That the Board of School Directors approves the submission of revised PlanCon A & B to the Department of Education for the construction of the new North & South Brandywine Middle Schools.

Approval of Revised PlanCon A & B Submission
Approved
Vote: 8-0-0

Motion: Dr. Tonya Thames Taylor Second: Diane Brownfield Vote: 8-0-0

B. **Chesconet Agreement**

RECOMMENDED MOTION: That the Board of School Directors approves the agreement between Coatesville Area School District and Chesconet to provide fiber optic connectivity services to the District. This is an annual agreement with this year's price of \$35,040 (a savings of \$5,220 from last year).

C. **New South Brandywine Middle School/Sanitary Sewer & Water System Extensions**

RECOMMENDED MOTION: That the Board of School Directors acknowledges receipt of the letter dated December 19, 2011 from James MacCombie to the East Fallowfield Township Supervisors regarding the proposed sanitary sewer and water system extensions and is in agreement with the wordage and content of the document as pertains to the New South Brandywine Middle School project.

New SBMS/Sanitary Sewer & Water System Extensions
Approved
Vote: 8-0-0

Motion: Rick Ritter Second: Neil Campbell Vote: 8-0-0

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

A. **Chester County Special Olympics**

RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville Area School District athletes to attend the Special Olympics winter state games at Johnstown, Somerset, PA from February 12 – February 14, 2012 and the summer games at the Penn State University Campus from June 7 – June 9, 2012.

B. **Student Discipline Hearings**

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
11DH79	30 day expulsion
11DH80	Expelled for the balance of the 2011-2012 school year; student will receive in-home tutoring during expulsion period
11DH81	14 day expulsion
11DH82	30 day expulsion
11DH83	30 day expulsion
11DH84	180 day expulsion; student will begin the Alternative Education Program effective 1/31/12
11DH85	12 day expulsion
11DH86	30 day expulsion
11DH87	20 day expulsion
12DH01	15 day expulsion and Student Discipline Committee Behavioral Contract
12DH02	15 day expulsion
12DH03	45 day expulsion; student will receive in-home tutoring effective 2/10/12
12DH04	15 day expulsion
12DH05	Expelled pending re-admittance hearing; student will receive in-home tutoring during expulsion period
12DH06	180 day expulsion; student will receive in-home tutoring during expulsion period
12DH07	30 day expulsion; student will receive in-home instruction during expulsion period; student will begin the Alternative Education Program effective 2/24/12.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Rev. Jim Caldwell expressed his concerns regarding a new Caln Elementary School. He would like to see the District move forward with their building plans, and feels timing is very important.

Addendum to the Agenda:

Board President Neil Campbell made the motion, seconded by Rick Ritter, to add an item to the agenda as follows:

Referendum Question to be added to Agenda

RECOMMENDED MOTION: That the Board of School Directors approves submission of a referendum question to the Chester County Voters' Services to exceed the district's index of 2.1% by no more than .442 mills.

The motion was approved by a vote of 6-2 with Dr. Tonya Thames Taylor and Diane Brownfield voting no.

Referendum Question

Rick Ritter made the motion, seconded by Joe Dunn, that the Board of School Directors approves the submission of a referendum question to Chester County Voters' Services to exceed the district's index of 2.1% by no more than .442 mills. The motion failed by a vote of 4-4 with Dr. Tonya Thames Taylor, Diane Brownfield, Paul Johnson and Neil Campbell voting no.

Addendum to the Agenda

Rick Ritter made the motion, seconded by Dr. Tonya Thames Taylor, to add another item to the agenda as follows:

Resolution To Not Exceed Index to be added to Agenda

RECOMMENDED MOTION: That the Board of School Directors adopts the resolution to not exceed the District's index of 2.1%.

The motion was approved by a 6-2 vote, with Joe Dunn and Diane Brownfield voting no.

Resolution To Not Exceed Index

Rick Ritter made the motion, seconded Neil Campbell, to adopt the resolution to not exceed the District's index of 2.1%. The motion was approved by a vote of 7-1, with Paul Johnson voting no.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Rev. Jim Caldwell offered CASD his assistance to help Caln Township move forward with plans for a new building.
- 2) John Maffei commended the Board. He asked why Caln ES is being overlooked. He would like something done with respect to a new building in Caln or feels CASD should return the bond.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 8:48 p.m. on a motion by Diane Brownfield and seconded by Dr. Tonya Thames Taylor.

Respectfully submitted,
Karen Jackson, Recording Secretary

Kenneth D. Lupold, School Board Secretary

If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.